

SPECIAL NOTICE

ELECTRONIC PROPOSALS & PLANS

Beginning with the June 11, 2004 Letting the Department will be offering Proposals and Plans in two (2) forms.

1. Downloaded from the IDOT's web site Doing Business/Letting & Bidding Information page (<http://www.dot.il.gov/desenv/delett.html>) at no cost.
2. CD-ROM at a cost of \$35.00 per letting set (letting set = all Proposals & Plans pertaining to a specific Letting).

To order the CD-ROM one must submit a Request for Authorization to Bid/or Not For Bid Status (Form BDE 124INT).

Firms wishing to bid directly to the Department **MUST** Request Authorization to Bid (Form BDE 124INT). Prospective bidders **MUST** also submit an original, signed and notarized, Affidavit of Availability (Form BC 57). Bids submitted by firms who have not received authorization to bid **WILL NOT BE READ**.

Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the Department as to status. This is critical in the week before the Letting. These documents must be received by three (3) days before the Letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217-782-3413.

Firms downloading Proposals and/or Plans that do not wish to bid directly to the Department will not be placed on the Not For Bid list unless they request to be added to the list. Such requests shall be made by submitting a Request for Authorization to Bid/or Not For Bid Status form (BDE 124INT).

The Contracts office will now accept these forms via e-mail. Forms can be e-mailed to D&EContracts@dot.il.gov. Forms can still be submitted via fax at 217-785-1141.

Beginning with the May 7, 2004 Notice of Letting Bulletin for the June 2004 Letting, plans and proposals will be available on the Department's web site or on CD-ROM **ONLY**. Any questions may be directed to the Contracts office at 217-782-7806 or e-mail D&Econtracts@dot.il.gov.

Technical assistance may be directed to Roseanne Nance at 217-785-5875 or e-mail nancer@dot.il.gov.